

## Parent and Skater Roles:

The term “parent” refers to parents and guardians of skaters.

For skaters under 12 years old, a parent must be present in the arena at all times during the skater's session.

Parents and all skaters will follow the Club's [MSC Ice Etiquette Rules](#) or they will be requested to leave the ice rink.

The parent's name registered in the 'Member Account' is the Parent Member of MSC (provided their child has not reached the age of 18) with full voting rights at the AGM. See By-law No.1-2023 posted on the website under 'About Us'.

A registered adult skater (18 years of age and older) is an Ordinary Member of MSC with full voting rights at the AGM. See By-law No.1-2023 posted on the website under 'About Us'.

Skaters are not permitted on the ice without an MSC Coach present and zamboni doors must be closed.

## Communications:

MSC uses its website, [www.mississaugafsc.com](http://www.mississaugafsc.com) and email [info@mississaugafsc.com](mailto:info@mississaugafsc.com) to communicate important information to its members. It is the responsibility of each member to ensure that the Club has the correct email on file and to regularly check the website and emails for important updates. Members may change their email subscription preferences at any time by logging in to their profile under 'My Account', 'Communication Preferences' and clicking the 'Update' button. **If a member chooses to opt out of electronic communications from MSC, they acknowledge that they may not receive important communications regarding Club activities and notices regarding program information.**

## Qualifications as of September 1:

### STARSkate LEVEL

### MINIMUM SESSION QUALIFICATIONS

JUNIOR	Passed Stage 6 CanSkate <b>or</b> Evaluated as having sufficient skills to pass Stage 6 CanSkate <b>or</b> Currently working on STAR 1 level
INTERMEDIATE	Passed any STAR 3 assessment
SENIOR	Passed STAR 5 skills <b>and</b> STAR 4 Freeskate Elements <b>and</b> STAR 4 Program <b>OR</b> STAR 5 Skills <b>and</b> STAR 5A <b>and</b> STAR 5B Dance

Any change in policy regarding qualifications for a STARSkate level will not affect skaters already classified in that level.

## Minimum Session Requirement:

It is a requirement that skaters at the STARSkate level skate two or more sessions per week.

## Moving Levels:

CanSkate and PreJunior skaters may move up to the PreJunior and Junior levels at the beginning of the Winter session (January) and Spring session (April) when they meet the new session qualifications.

STARSkaters may move up a level when they meet session qualifications or on the recommendation of the STARSkate Director.

## Membership Categories:

### Home Club Member

A Home Club Member is a skater (or their parent, if the skater is under 18) whose Home Club is MSC. They are required to skate a minimum of two days weekly. The membership includes Corporation membership with voting rights at the AGM and full Club privileges such as participation in the Ice Show / Gala and registration for MSC-hosted skater development sessions at member rates.

The member must pay the Club administration fee, Skate Canada fee, Skate Ontario Lottery Booklet fee, volunteer and PA buy-outs (if applicable) and all program fees for the skater.

If the skater is not a resident of Mississauga, a non-resident fee is charged *annually* as per City of Mississauga policy.

As per MSC's By-law No. 1-2023, memberships are not transferable.

### Associate Member

**A.** An Associate Member A is a skater (or their parent, if the skater is under 18) whose Home Club is not MSC but is a member of another Skate Canada club or school. They are required to skate a minimum of two days weekly. The membership does not include Corporation membership with voting rights. The skater has limited Club privileges such as participation in Ice Show / Gala group number(s) only and registration for MSC-hosted skater development sessions at member rates.

The member must pay the Club administration fee, Skate Ontario Lottery Booklet, all program fees, must have paid the Skate Canada fee for the current skating season at the Home Club of the skater and fulfills the requirement of volunteer hours.

If the skater is not a resident of Mississauga, a non-resident fee is charged *annually* as per City of Mississauga policy.

The skater may only train with an MSC Contracted Coach and must obtain written permission from their Home Club if they wish to be assessed at MSC in accordance with Skate Canada rules.

**B.** An Associate Member B is a skater (or their parent, if the skater is under 18) whose Home Club is not MSC but is a member of another Skate Canada club or school registering for the Spring Session from April until June (plus summer program if offered) who will have all requirements and benefits of Associate Member A membership except the purchase of the Skate Ontario Lottery Booklet, participation in Ice Show/ Gala and volunteer commitments.

## Club Service Hours:

Volunteering presents an opportunity for our community to come together in supporting our athletes, meeting new people, learning valuable life skills and being part of an enjoyable, team environment.

1. For Junior, Intermediate, Senior and Associate Membership A skaters, a parent (if skater is under 18 yrs) or Adult skater member (18 yrs +) must participate in the required Bingo and/or other volunteer activities within our Club OR pay a buy-out of \$400.00 upon initial registration. **STARSkate members are required to complete 10 credits of volunteer commitment per skater for the 2025-2026 season (max 20 credits for more than two family registrants in STARSkate: in families with skaters across both PreJunior and STARSkate up to a maximum of 20 credits).** Various volunteer positions will be posted on a continuing basis throughout the season on the MSC website under the 'Volunteering Tab' with a credit value attached.

Members who do not complete their 10 credits of volunteer commitments per skater by June 14, 2026 will be charged a pro-rated amount of \$400.00 based on credits earned to the credit card on file. For any volunteer time after this date (eg Bingos), funds will be credited back within 2 weeks once the service is completed.

Program Assistant hours for skaters under 18 yrs of age *do not* count towards the Club service hour commitment.

2. Adult STARSkaters (18 yrs+) may choose to complete the Club service hours **OR** the Program Assistant requirement discussed further in this policy. Opting out of this commitment will require the higher buy-out of \$400.00.

Members who volunteer for the Board of Directors positions are exempt from Club service hours *only while they remain Directors*. Should a Board member resign from the Board before the end of the season, volunteer participation will be required by the member on a pro-rated basis.

## Bingo Service Commitment

For the 2025-2026 season, MSC will be hosting 3 to 4 monthly Bingo sessions at Delta Bingo, Rockwood Mall, 4141 Dixie Road, Mississauga and members may choose to attend Bingos which are valued at 5 credits per session. This is our Club's oldest fundraiser, assisting with payment of our rental ice time, in which we have participated since 1998.

There is a penalty of \$150.00 charged to the member's credit/debit card on file if they are a 'no show' for their committed date or have not given a **minimum of 24 hours' notice by email to Club Registrar with 'Attention: Bingo' in the subject line at [info@mississaugafsc.com](mailto:info@mississaugafsc.com)** as we may forfeit the Bingo session and be heavily fined by the AGCO.

## Snowflake STAR 1-4 Competition Service Commitment

MSC will be hosting the *Skate Ontario Star 1-4 Event (Snowflake Competition)* January 30 – February 1, 2026 expecting approximately 1,000 skaters from across the GTA. Volunteer positions will be posted in the Fall for this exciting weekend and we will schedule a Zoom meeting with more information regarding the positions!

This event will offer a great opportunity for our STAR 1-4 level skaters to compete and showcase their skills while MSC parent members proudly support our Club.

**All STARSkate parents (for skaters under 18 yrs) will be required to complete two volunteer shifts per skater to a maximum of 3 shifts over the 3-day weekend.**

**MSC skaters are encouraged to volunteer for various positions dependant upon experience and age to show support for their Club and fellow athletes. Skaters' shifts will not count towards their parents' requirement but will count towards high school volunteer credits if applicable.**

**Adult STARSkaters (18 yrs +) will be required to complete two volunteer shifts over the 3-day weekend.**

**There is a buyout of \$250 per shift and for each 'No Show'.**

## Fee Policy:

The fees for the 2025-2026 season are as follows:

Skate Canada Annual Membership Fee (includes insurance)	\$62.70
Club Administration Fee	\$60
Non-Mississauga Resident Fee	\$60
Skate Ontario Lottery Booklet fundraiser per skater	\$40
Change Session fee	\$25
Declined Payment Processing Fee	\$25
Program Assistant Service Buyout	\$200
Withdrawal Fee	\$50
Club Service Hours Buyout* (including Bingo)	\$400
Bingo 'No Show' Penalty Fee	\$150
Snowflake Event Buyout or 'No Show' Penalty Fee	\$250 per shift

\* This is an annual fee which is prorated weekly as per skater's registration date.

## Payment Policy:

Payment for the STARSkate program is to be made by Visa Credit/Debit or Mastercard Credit/Debit in Uplifter. Upon registration, payment will default to use of any credit(s) accumulated by the skater permitting a choice to apply them or bypass to credit card payment.

The annual Skate Canada fee is payable at registration covering Skate Canada membership and insurance from September 1– August 31, 2026 and is forwarded to Skate Canada.

If a skater is not a resident of Mississauga, a non-resident fee is charged *annually* and forwarded to the City of Mississauga as per their policy.

The Skate Ontario Lottery Booklet is the main fundraiser for MSC and will be physically distributed following Fall and Winter registrations at the CanSkate table subsequent to email notification to the membership.

## MULTI DAY SKATING DISCOUNTS:

To support and encourage consistent training, a **25 % discount \*** will be applied to the program day with the lowest program registration fee under the following conditions:

- **Junior skaters:** must be registered to skate 3 or more days per week
- **Intermediate and Senior skaters:** must be registered to skate 4 or more days per week

\* discount not applicable to administration, membership or subscription fees or any non-program-related charges

*The first installment must be paid at the time of registration.* This will include the Skate Canada fee, Club administration fee, non-resident fee (if applicable), Skate Ontario Lottery Booklet, volunteer buy-out fee (if applicable), PA volunteer buy-out fee (if applicable), STAR 1-4 Snowflake Event buy-out fee (if applicable) and 20% of program fees.

Pro-rating of session fees begins immediately after session start dates for STARSkate programs.

**Four installment payments** for the balance of the program fee will be charged to the credit/debit card on file on November 15, 2025 (20%), January 15, 2026 (20%), March 15, 2026 (20%) and May 15, 2026 (20%).

It is the responsibility of the member to ensure that the credit/debit card on record for installment payments is valid, as a processing fee will be charged for declined transactions. ***In order to update credit/debit card information, please email request to Club Registrar at [info@mississaugafsc.com](mailto:info@mississaugafsc.com)***

*A skater may not step onto the ice if their account is in arrears.*

## Refund and Credit Policy:

**Please email request to Club Registrar at [info@mississaugaafsc.com](mailto:info@mississaugaafsc.com) and allow up to 2 weeks for processing:**

**48 hours before sessions commence: Refund** consists of repayment of session fee(s), plus Skate Canada fee, non-resident fee (if applicable), volunteer buyout fees (if applicable), Skate Ontario Lottery Booklet, less administration fee and withdrawal fee. Refunds will be issued onto the credit/debit card used to complete the initial transaction.

**Up to withdrawal deadline: Refund** consists of repayment of pro-rated session fee(s) and volunteer buyouts (if applicable), less Skate Canada fee, less non-resident fee (if applicable), less Skate Ontario Lottery Booklet, less administration fee and withdrawal fee. Prorated session fee(s) will be calculated from the date of the written (emailed) notice. Credit will not be provided for unattended sessions or late registrations. Refunds will be issued onto the credit/debit card used to complete the initial transaction.

**After withdrawal deadline: Credit** will be given only for prorated session fee(s) and prorated volunteer buyout fees (if applicable), less Skate Canada fee, less non-resident fee (if applicable), less Skate Ontario Lottery Booklet, less administration fee and withdrawal fee. Prorated session fee(s) will be calculated from the date of the written (emailed) notice. Credit will not be provided for unattended classes. **NO Refunds.**

**Credits** will be posted to the member's MSC account and may be used for any family member residing at the same physical address within one year of the issue date of the credit.

## Adding/Changing a session:

If you wish to **add** a session, fees for the added session must be paid before the skater can participate in the program. The session may be added by registering online and is available only if space permits.

If you wish to **change** a session after registration, the difference in program fees plus a session change fee must be paid before the skater can switch sessions. This will only be permitted if space permits.

**Please email requests to Club Registrar at [info@mississaugaafsc.com](mailto:info@mississaugaafsc.com).**

## Missed Lessons:

A skater CANNOT attend a different session on a different day or at a different time to make up for a missed session. NO refunds or credits will be issued for missed sessions.

## Guest Skating:

A guest ice ticket permits a STARSkater to attend an on-ice session for which they are not registered but are qualified, space permitting and permission of the STARSkate Director contacted by email at [info@mississaugafsc.com](mailto:info@mississaugafsc.com). The fitness class is not included. Skaters may use up to 2 tickets per calendar month. Printed tickets purchased in Uplifter must be handed to an MSC Coach to be scanned before stepping onto the ice. Screen shots and photocopies will not be accepted. Tickets are non-transferable.

Home Club Members: will be limited to 10 tickets per season at \$ 40.00 per session class.

Associate A Members: will be limited to 10 tickets per season at \$ 40.00 per session class.

Associate B Members: will be limited to 2 tickets during Spring at \$ 40.00 per session class.

## Assessments:

STARSkate members who wish to try Skate Canada assessments at MSC must be members in good standing. MSC follows Skate Canada's recommended Assessment Guidelines.

Associate members must obtain written permission from their Home Club if they wish to be assessed at MSC, in accordance with Skate Canada rules and email this to Club Registrar at [info@mississaugafsc.com](mailto:info@mississaugafsc.com).

### STAR 1-5 Assessment Standards:

The skater's parent or Adult skater will be notified of an upcoming opportunity to assess. Assessments in the STAR 1-5 Program are evaluated by a qualified Club Coach. Assessments are scheduled during regular skating sessions and are evaluated based on Skate Canada standards (Bronze=*below* standard, Silver=*meets* standard and Gold=*exceeds* standard).

Coaches must submit a notification of the planned assessment to the skater at least one week prior to the desired assessment date. The skater or their parent must purchase an Assessment Ticket in Uplifter and print a receipt to present to their Coach on the scheduled day before attempting the assessment.

Skate Canada Assessment Fee	\$12 per assessment attempted
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## STAR 6-Gold Assessment Standards:

Coaches must submit to the MSC Assessment Coordinator, the names of skaters and assessments to be tried 3 weeks prior to the Assessment Day. Pulls (withdrawn assessments) must be submitted 2 weeks prior to the Assessment Day.

Assessments are evaluated by Skate Canada Qualified Evaluators. Assessment Days are scheduled based on the guidelines published by Skate Canada. Since each Evaluator works at his / her own pace, please arrive 30 minutes before the first scheduled assessment as the time may change by up to 30 minutes.

Assessment fees are due before the assessment is skated and must include the Skate Canada assessment fee (\$12.00 per assessment) together with one Club administration fee (\$12.00) which is used for Assessment Day expenses for the Evaluator and ice costs. The skater or their parent will purchase an Assessment Ticket(s) in Uplifter and print a receipt to present to the Assessment Coordinator on the scheduled day.

A skater failing to show up on Assessment Day will still be charged the Club administration fee of \$12.00.

Assessment Fee for First Assessment	\$24.00
Each Additional Assessment	\$12.00

## **Program Assistants:**

Program Assistants (PA's) are qualified Club STARSkaters who assist Coaches with CanSkate, PreJunior and Junior program delivery. They help with the setup of the sessions and mentor the younger skaters under the direction of the MSC Coaches.

The PA's must attend a mandatory Training Clinic in September before the season begins to receive training in their responsibilities and a second Training Clinic in January, 2026. **The Club requires each skater to commit to a minimum of attending one class weekly for the Fall, Winter and Spring sessions or pay a buyout of \$200.00 upon registration.**

Attendance and punctuality are of paramount importance as the Coaches depend upon the PA's assistance.

MSC Contract Coaches are exempt from this requirement.

The minimum age is 11 years as per Skate Ontario guidelines. The PA's may use their accumulated time towards high school volunteer hours if applicable or receive a \$10.00 credit per PA session which may applied towards next season's registration payment.

Program Assistants will receive a vest on loan for the season which they are required to wear for each session in which they PA. This vest must be returned in good condition at the end of the season (June 2026) or there will be an \$85.00 charge.



## Private Coaching:

- No longer applicable to STAR sessions

## Ice Changes:

The Club reserves the right to:

- Change rinks and times of sessions as necessary when requested by City of Mississauga.
- Cancel a program due to insufficient enrollment.
- Limit the number of skaters on each session.
- Cancel a session due to severe weather or other circumstances beyond the control of MSC.
- Cancel skating if the City of Mississauga closes the arena facility.

**NO refunds, credits or make-up classes are provided for cancelled sessions.**